

## REQUEST FOR STUDENT RECORDS

The student(s) named below recently enrolled in our school. We would appreciate it if you you would send the following records to us. In accordance with PL 93-380, Sec. 438, permission to release this information has been granted by the parent/guardian. We request:

Transcript of Grades  
Health/Immunization Records  
Attendance Record  
Achievement Test Scores  
Grades/Credits Earned  
Key to your Grading System

SEND THESE SCHOOL RECORDS TO:

Faith Community Academy  
2551 W. Orange Grove Road  
Tucson, Arizona 85741

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade \_\_\_\_\_

Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_ Date \_\_\_\_\_

.....

Parent/Guardian: Please complete the following:

Name of former school \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_